



ONEIDA COUNTY COMMISSIONERS

Bill Lewis, Chairman – Ken Eliason – Brian Jeppsen

Meeting Location: Event Center, 459 South Main St., Malad City, Idaho 83252

MINUTES – Commissioners Meeting - 24 November 2025 - 9:00AM

* RECORDING# 251124-0171 *

IN ATTENDANCE: Commissioner Chairman Bill Lewis, Commissioner Brian Jeppsen, and Commissioner Ken Eliason.

Commissioner Lewis opened the meeting and Commissioner Jeppsen led all in the pledge and a prayer.

Approve Agenda (timestamp: 00:01:58)

*Commissioner Jeppsen motioned to approve the agenda as presented.
Seconded by Commissioner Eliason. All ayes. Motion carried.*

Consent Agenda, Payment of Claims, and Approval of Meeting Minutes (timestamp: 00:02:22)

Commissioner Eliason motioned to accept the consent agenda, which includes the payment of claims and approval of meeting minutes. Seconded by Commissioner Jeppsen. All ayes. Motion carried.

Total # of Payments	Fund Description	Amount Paid
71	GENERAL FUND/CURRENT EXPENSE	\$ 36,947.93
32	ROAD AND BRIDGE	\$ 83,611.77
6	AIRPORT	\$ 25,358.97
25	AMBULANCE	\$ 37,286.12
4	DISTRICT COURT	\$ 737.50
1	FAIR, COUNTY	\$ 123.73
14	JUSTICE FUND	\$ 1,369.61
2	PARKS & RECREATION	\$ 39.13
2	TORT	\$ 25,738.70
4	WEEDS	\$ 706.80
4	CONSOLIDATED ELECTIONS	\$ 485.34
6	OPIOID SETTLEMENT	\$ 2,005.22
1	E-911	\$ 50.00
1	DRUG COURT/SPC.CT. COORDINATOR	\$ 26.97
1	LATCF FUNDING	\$ 562.67
TOTAL:		\$ 215,050.46

Board of Equalization (BOE), if needed (timestamp: 00:03:38)

No board of equalization was needed today.

Bulk Fuel Tank Bids (timestamp: 00:03:45)

Three bids were received for refilling the bulk fuel tank with 7,000 gallons of 88-octane ethanol-free fuel.

- Valley Wide \$2.837 per gallon
- Hall Oil \$2.995 per gallon
- Bear River Valley \$3.040 per gallon.

The board accepted the lowest bid from Valley Wide and were interested to know if the winning bidder would be able to top the tank off by bringing 7,800 gallons instead of the requested 7,000.

Commissioner Eliason motioned to accept Valley Wide's bid of \$2.837 per gallon of 88-octane ethanol free fuel. Seconded by Commissioner Jeppsen. All ayes. Motion carried.

Enterprise – Season's Greetings Ad *(timestamp: 00:07:27)*

Hope Green with the Idaho Enterprise presented the board with a sample of the season's greetings ad for the newspaper this year at the same price as last year.

Commissioner Jeppsen motioned to approve the County's Season's Greeting ad in The Enterprise newspaper for \$450. Seconded by Commissioner Eliason. All ayes. Motion carried.

Idaho State Historical Society Grant - Contract Approval *(timestamp: 00:10:35)*

A \$6,500 grant was received from the Idaho State Historical Society for a survey of the buildings downtown to determine if any would qualify to be placed on the National Register of Historic Places. Kirk Huffaker with Preservation Strategies will write the report for \$1,000 beginning in January and hopes to complete it by April. The grant funds will not be received until after the project is complete. The project cost is \$6,500, which will be paid in two installments by the county.

Commissioner Jeppsen motioned to approve the contract for Kirk Huffaker with Preservation Strategies for the reconnaissance level survey in reference to the Historical Society grant which includes a \$1,000 upfront payment to start the project. Seconded by Commissioner Eliason. All ayes. Motion carried.

Follow-up on Playground Donation Request *(timestamp: 00:19:00)*

Rachael Clark appeared before the Board on behalf of the Malad Community Foundation's Playground Committee and asked the commissioners to clarify the amount the county plans to donate to the new playground. As of November 2025, the committee has raised approximately \$156,000 of the estimated \$270,000 needed for the playground (this amount does not include installation costs). The usable equipment currently at the park will be relocated near the pickleball courts. The commissioners discussed using PILT money for the donation, beginning with a smaller initial contribution and the possibility of an additional contribution in the future. The topic will be revisited at the second meeting in January.

Commissioner Jeppsen motioned to approve a donation of \$1,000 to the Malad Community Foundation playground project from PILT (one-time spending) funds. Seconded by Commissioner Eliason. All ayes. Motion carried.

Probation – Juvenile Form B and JCS Annual Financial Report Form C (timestamp: 00:29:56)

Kristi Christophersen with Oneida County Probation requested the commissioners' signatures for Juvenile Form B and the JCS Annual Financial Report Form C. Mrs. Christophersen indicated that in past years there were few or no felonies, but this year there were six. Currently the number of juveniles is under 10, which is a good thing. Mrs. Christophersen noted that more juveniles are being referred through the schools for truancy issues.

The annual reporting section of Form B states that Oneida County includes the following numbers:

- 2 male juveniles placed under diversion contracts (one age 14–16 and the other age 18+)
- 6 males and 3 females on probation (two ages 11–13, 5 ages 14–16, and two age 17)
- 2 juveniles have been successfully discharged
- 6 petitions have been filed
- 15 probation violations
- 6 felonies
- 7 misdemeanors
- 13 juveniles in the cohort group – recidivism (tracking youth who reoffend after prior involvement)

Commissioner Eliason motioned to approve the County Annual Juvenile Justice Report to the for Oneida County - Juvenile Form B from October 1, 2024 – September 30, 2025. Seconded by Commissioner Jeppsen. All ayes. Motion carried.

Commissioner Jeppsen motioned to approve the JCS annual Financial Report Form C as presented. Seconded by Commissioner Eliason. All ayes. Motion carried.

Probation – Passthrough Funds Agreement (timestamp: 00:38:10)

Kristi Christophersen with Oneida County Probation presented the Passthrough Funds Agreement for Fiscal Year 2026 (October 1, 2025 – September 30, 2026). The state allocation to Oneida County Probation for the fiscal year is \$27,892.

Commissioner Eliason motioned to accept the Probation Passthrough Funds Recipient Agreement distribution of \$27,892. Seconded by Commissioner Jeppsen. All ayes. Motion carried.

R&B – Grant Approval for Daniels Road Repairs (timestamp: 00:46:50 and 03:29:20)

Jake Poulsen with Keller Associates informed Road & Bridge Supervisor Dianna Dredge that the county qualifies for the Local Rural Highway Investment Program (LRHIP) grant. Ms. Dredge requested commissioner approval to pay Keller Associates \$1,000 to write the grant for the county. The \$150,000 must be used within two years. The current plan is to spend the summer of 2027 improving or replacing the culvert near the Narrows and making road improvements, including widening and installing a guardrail. The culvert is large, with the current concrete box measuring 6' x 8'. It is planned to replace it with another concrete box, because concrete has a longer life expectancy than a less

expensive corrugated culvert. The new concrete box would also be larger to support the road widening, and it would better accommodate flow during times when community members have observed the culvert running full.

Paragraph 8 of the contract has an indemnity clause, but Keller Associates provided a local-government version of the contract, which was obtained and returned for commissioner signature prior to the end of the meeting.

Commissioner Eliason motioned to accept the agreement for professional services between Oneida County and Keller Associates to write the grant for the Local Rural Highway Investment Program (LRHIP) for the Devils Creek Culvert Rehab Project for \$1,000. Seconded by Commissioner Jeppsen. All ayes. Motion carried.

R&B - LRHIP Construction Application - Devils Creek Culvert (Daniels Road Project)

(timestamp: 00:53:58)

Continuing the discussion of the Daniels road repairs, the Local Rural Highway Investment Program (LRHIP) Construction Application was presented to the board for approval of the \$150,000 grant.

Item number 10 on the agreement highlights the county's need to be aware of the deadline, but County Attorney Lyle Fuller stated it does not need to be removed, but advised the county to be aware of the deadline and noted there is an opportunity for an extension if necessary.

Commissioner Eliason motioned to approve the Local Rural Highway Investment Program (LHRIP) Construction Application for the Devils Creek Culvert (Daniels Road Project). Seconded by Commissioner Jeppsen. All ayes. Motion carried.

R&B – Opportunity for Employees to Volunteer to Work up to 10 Fridays per Year

(timestamp: 00:59:20)

Road & Bridge Supervisor Dianna Dredge requested the board consider allowing the department's employees to come in on a volunteer basis to work up to 10 Fridays per year to catch up on work or prepare for projects. There are at least 2 employees in that department who work a second job on Fridays and Saturdays in order to make ends meet. Budgeted funds are available to cover overtime wages. This opportunity is separate from comp time and would not occur during winter snow removal months. This opportunity would be utilized beginning in the spring and involve tasks such as patching and watering roads, stockpiling gravel, fixing signs, or cleaning out culverts. Ms. Dredge would have tasks outlined that would make this overtime an efficient use of time. Employees would be paid as time-and-a-half rather than receiving comp time, and would need to remain within the allotted budget. Reporting on this effort would be included in the R&B quarterly report.

A comp time study is currently being done that may change the parameters of this discussion. The board also discussed whether new employees should have the option of earning comp time versus receiving overtime pay, and noted employees would need to understand how overtime is affected if they take PTO during the week.

Additionally, Sharon Jutila with SMJ Consulting is reviewing federal labor laws to ensure the county is compliant. As Ms. Dredge anticipates the overtime beginning in the spring, the commissioners agreed to table further discussion until after Ms. Jutila reports on her findings.

Hours for Weed Supervisor (timestamp: 01:17:00 and 2:25:00)

Currently, the Oneida County Weed Supervisor Cody Clyde splits his time 40%/60% between the Road & Bridge and Weed departments, respectively. Mr. Clyde's workload in the Weed Department is too heavy to devote a full 40% of his time to Road & Bridge. According to Road & Bridge Supervisor Dianna Dredge, a more accurate division could be 80%/20%, allowing Mr. Clyde to focus on his department and then assist with plowing for Road & Bridge during the winter.

Ms. Dredge is concerned that the Road & Bridge department is pulling him away from where he needs to be focused and emphasized that this is not a criticism, but an observation that Mr. Clyde has a large workload and she hopes for a solutions-based discussion.

Another option would be to pay all compensation from of one account and then have Mr. Clyde request an administrative adjustment at the end of the year to reconcile the time spent assisting Road & Bridge.

Mr. Clyde agreed that there may need to be an adjustment on the division of time. He was recently told he needs a chemigation license and it is time to renew his drone license, which will require him to spend some winter hours working on administrative needs for the Weed Department. The board requested Mr. Clyde track the division of labor on his time cards for the entirety of Fiscal Year 2026 and then assess at the end of the fiscal year. No decisions were made at this time.

Sheriff - Vehicle Purchases (timestamp: 01:33:30)

Oneida County Sheriff Doug Williams spoke with the board regarding the fleet of vehicles in his department. Historically, new vehicles remained in the fleet for at least 8 years. Sheriff Williams has been exploring leasing options to replace vehicles in the fleet that are mechanically unsound or aging out. Currently, all of the vehicles are paid off and all 4-year leases have ended. The Dodge trucks are notorious for mechanical issues starting around 100,000 miles and Sheriff Williams has considered investing in newer vehicles and putting everything on a lease. A factory powertrain warranty would provide coverage for the duration of a 5-year lease. At the end of the lease, the vehicles would retain a good resale value. Currently, the Sheriff's office is in a favorable position as the trucks in the fleet have a strong resale value. The fleet includes 3 Ford trucks, which typically hold their value better than the Dodge trucks.

The estimates provided by the Sheriff are through *The Bancorp Commercial Fleet Leasing*. The Sheriff is still working on the numbers, but he estimates an additional \$15,000 over the current budget would allow the department to lease nine new vehicles. Sheriff Williams proposed that at the end of each lease, the department obtain new vehicles under a new lease rather than retaining them until they have no value. In the long run, this approach would save the county significant maintenance and repair costs, and the trade in value would be a lot higher at the end of the lease. The only vehicles thing that

would not be traded would be the transporter van and patrol vehicle for the reserves. The commissioners are in favor of a plan to save the county money in the long run and would like to see the additional information Sheriff Williams is working to obtain. No decisions were made at this time.

Department Updates & Highlights – 11:30am

Probation (timestamp: 00:43:09)

Kristi Christophersen with Oneida County Probation reported that there were three drug court graduations in October and one in September.

Misdemeanor probation is a court-ordered supervision for individuals convicted of lesser criminal offenses. The primary goal is to encourage rehabilitation while ensuring public safety. The terms of probation typically include regular check-ins with a probation officer, participation in community service, completion of educational or treatment programs, and compliance with all laws. Challenges include limited resources due to being a rural community and barriers to employment and housing for individuals on probation.

The Probation department has updated its policies to include officer safety equipment and officer safety procedures, which will be submitted to the board of commissioners for approval.

Both misdemeanor and juvenile probation systems are evolving to better support rehabilitation and community safety. The focus is increasingly on individualized support, alternative sentencing, and reducing barriers for successful reintegration. Ongoing challenges remain, but policy and practice updates are aimed at improving outcomes for probationers and society as a whole.

Law Enforcement (Sheriff, Waterways, E911, Search & Rescue) (timestamp: 02:08:30)

Incident Reports August 1, 2025 – November 17, 2025

- Total Incident Reports for County and City: 618
- Total Incident Reports for City: 271
- Total Incident Reports for Schools: 24

Nature of the Incidents Reports Include:

55 – Suspicious Circumstances	8 – Drug Violations	2 – Unattended Deaths
46 – Accidents	5 – Sex Offenses	2 - Burglaries
18 - Medical	5 – Child Abuse	2 – Threatenings
14 – Thefts	4 – DUI Reports	1 – Shots Fired
12 – Bus Violations	4 – Missing Persons	1 – Suicide
9 – Harassments	3 – Underage Tobacco	

Citation Report August 1, 2025 – November 17, 2025

(This report does not include felony charges)

- Total Citations for City: 105
- Total Citations for County: 48
- Total Warnings Issued: 92

Sheriff Notes

Special recognition to Chief Deputy Jenny Hawkes for all her hard work investigating Sex Offense and Child Abuse cases. These cases are very emotional and mentally draining due to the sensitive nature of the incidents. Chief Deputy Hawkes investigates them wholeheartedly with dedication and support to the victims.

The Sheriff's Office is still understaffed, making it very challenging to efficiently run the department and ensure officer and public safety. Sheriff Williams expressed his appreciation for the office staff for their hard work, long hours, call outs on their days off and for their dedication to Oneida County citizens to make our community safe. The Sheriff's appreciation extends to the Citizens of Oneida County for their patience while the department attempts to get fully staffed.

The Sheriff's Office is looking to upgrade officer firearms with new 9mm pistols equipped with flash lights and nitrogen-purged enclosed LED sights for better marksmanship. This upgrade will have little to no cost to the tax payers.

Sergeant Dallas Jones and the Sheriff recently attended Grant Management Training to better understand the grant writing process and apply for grants to fund equipment and training needs.

Sheriff Deputies continue to have monthly specialized training on a wide array of topics. This training has proved beneficial to the Sheriff's Office and the public.

Sheriff Williams also referenced the report from the Probation Department earlier in the meeting citing the reason for the lower-than-normal drug court numbers is largely due to the Sheriff's Office being short-staffed and burnt out. Drug investigations take dedicated time and personnel, and upcoming personnel changes may further reduce the already limited number of officers.

Planning & Zoning (timestamp: 02:30:15)

Darla Tombaugh with the Planning & Zoning Department reported an increase in growth and population in the county. Nearly every week there are 5-10 building applications being handed out, although not all are returned. The office is processing more one-time splits or minor subdivisions and is working on a few major full subdivisions. The number of people coming to the Planning & Zoning office has increased significantly in the one year since Mrs. Tombaugh started working with the county. Naturally, this has also increased the workload.

A major focus is working on the comprehensive plan, while waiting for the water study to be completed sometime next spring. Even in the early stages, there are a few areas identified for further review.

Timelines are set by the state, and many members of the public do not realize the process may take longer than expected even if all of their information is in order.

County Growth Overview

Oneida County continues to see steady population growth. Between 2020 and 2023, the population increased by 8.5% (4,564 to 4,953). Preliminary estimates for 2024-2025 indicate an additional 2.1%-2.4% increase.

Growth continues to be driven by increased interest in rural residential living, agricultural development, and a rising number of land-use inquiries. This trend reinforces the need for continued long-range planning and coordinated development strategies.

Department Focus Areas This Quarter

The Planning & Zoning Department's primary work this quarter centered on policy development, long-range planning, and coordination efforts, rather than application volume.

Key Work Completed

- Continued refinement of the Comprehensive Plan and Future Land Use Map (FLUM).
- Research and clarification of agricultural terminology, including establishing a definition for "prime farmland."
- Preparatory work for the County Water Study, including data gathering and mapping coordination.
- Review and cleanup of internal documents to maintain accurate public records.
- Ensured zoning processes such as one-time divisions and subdivisions align with Idaho Code.

Department Enhancements

To support increasing workloads, the department added a Planning & Zoning Assistant, resulting in:

- Faster public response times
- Improved workflow efficiency
- Better coordination on long-term planning projects
- Enhanced accuracy in application tracking and documentation.

Additional improvements include standardized review procedures and improved public information materials.

Public Service & Collaboration

The department continues strong coordination with Building Inspection, Road & Bridge, GIS, Fire/EMS, and the Assessor's Office. These collaborations help streamline development review, ensure consistent code interpretation, and increase transparency for both residents and developers.

Fiscal Responsibility

The department remains committed to efficient use of staff time, reducing duplicated efforts, managing increased service demands without unnecessary cost increases, and ensuring that planning decisions align with long-term infrastructure and water-resource realities.

Conclusion

The Planning & Zoning Department continues to support responsible and sustainable growth in Oneida County. With ongoing policy development, active long-range planning, and increasing public demand, we remain focused on:

- Clear and consistent processes,
- Strong interdepartmental communication,
- Code compliance and clarity,
- Preparing the county for future development pressures.

The Planning & Zoning department appreciates the Board's continued support as it guides the county through this period of expansion and community development.

Prosecuting Attorney (timestamp: 02:38:30)

Attorney Lyle Fuller shared information with the board about a request the firm received from Bear Lake County, noting that it may be reported in a newspaper. Bear Lake County reached out to Fuller & Fuller to ask for a proposal to fill an open position in their prosecuting attorney's office. This request may not affect Fuller & Fuller, as it appears another attorney has been selected to fill the position.

Attorney Ethan Rawlings has been working on getting information from a collections company utilized by Bannock County to determine whether they could assist with resolving outstanding fines, fees, or other court-related balances.

The Prosecutor's office shared a report of adult and juvenile cases between January and November 17, 2025. There have been 620 adult cases this year. Of these, 399 cases (about 64%) fell under county jurisdiction, while 221 cases (about 36%) were within city jurisdiction. Case types included 20 felonies, 93 misdemeanors, and 507 infractions.

Regarding dispositions, 540 cases resulted in guilty findings, 63 remain pending, and 17 were dismissed, totaling the 620 cases reported.

The majority of cases originated from the Oneida County Sheriff's Office (344), followed by the Idaho State Police (246). Additional case sources included Fish and Game (27), the Port of Entry (1), and the High School (2), the latter being truancy affidavits that come directly from the school.

There have been 19 juvenile cases this year. These include 4 felonies, 13 misdemeanors, 1 status offense, and 1 infraction. The dispositions show 13 guilty findings, 4 pending cases, and 2 cases dismissed through the diversion program with Probation.

All juvenile cases originated with the Oneida County Sheriff's Office, except for two cases that were transfers, and all are considered county cases.

**Cases include one or more counts of felonies, misdemeanors or infractions.*

*** Pursuant to local rule, misdemeanors that arise from a felony matter are charged with the felony, therefore, counted as Felony*

Commissioners reviewed the report and noted the number of dismissed cases (17) and asked for clarification regarding the circumstances that may lead to a dismissal of what that means. Generally, guilty pleas may occur for a variety of reasons. In some domestic violence situations, a victim may decide not to provide evidence, making it difficult to proceed. In other cases, there may be insufficient evidence to prosecute. There are also a significant number of guilty verdicts, which may include individuals who receive a traffic citation and later plead guilty and pay the fine. Other instances may involve possession and paraphernalia (P&P) charges.

County Fair (timestamp: 03:03:40)

Fair Board Member Ken Moss Jr discussed the fair with the board, stating this is a slow-time of year. They recently held the annual year-end dinner and have ordered a new flagpole that will be installed next spring near the bucking chutes and announcer stands. Panels for the new shed need to be put up and gates for the end need to be ordered, once the size and number are determined.

The GEM Grant the county applied for was not approved. The grant money was intended for improvements at the fairgrounds. There are other grants available the board is hoping to apply for with help from Molly Beseris with 4CASI.

Microfiche Scanner in the Clerk's Office (timestamp: 02:51:15)

The scanner currently used in the Clerk's office is not compatible with the current software or operating systems on the computers and will soon be obsolete. The company that sells the scanners was recently acquired by Business Process Automations. In order to maintain continued access to the microfiche and aperture cards, it is necessary to upgrade the machine.

The new machine will have enhanced features that allow for faster, more efficient scanning, which will save the county money over time. There are 42,684 instrument numbers that need to be scanned, and many are multi-page documents of 12 or more pages. The new machine would assist the recorder's office with its document digitization project. If the microfiche is low quality, the new scanner has a higher-quality camera that would improve the quality of the images. A promotion ending December 15 would save \$3,500 on the purchase.

Commissioner Jeppsen motioned to approve the \$9,270 purchase from Business Process Automations (BPA Systems) for a ScanPro 3500 Microfiche Scanner for the Clerk's office, to be paid out of the one-time spending fund. Seconded by Commissioner Eliason. All ayes. Motion carried.

4-H Sale Committee - Relationship to the County (timestamp: 03:15:58)

Questions regarding the role of the 4-H Sale Committee and its relationship to the county resurfaced as the board considered where it should be listed on the county website. County Extension Agent Sawyer Fonnesbeck and Fair Board Member Ken Moss Jr. reported that the committee functions as a subcommittee of the Fair Board, not as a 4-H requirement, although the current bylaws do not clearly reflect this. Efforts are underway to update and clarify the bylaws.

The 4-H Sale Committee currently uses the county's EIN number, despite being self-sufficient and not operating under county funds. The committee determines the sale order for the livestock auction and collects a small portion of each sale check to cover expenses. Attorney Lyle Fuller recommended the committee obtain its own EIN and operate independently from the county. No decisions were made.

ICRMP Premiums and Insurance Schedules *(timestamp: 03:32:00)*

When the county updated its property values earlier this year, the total insured value increased by more than \$5 million. Because ICRMP bases insurance premiums on the county's overall property valuation, this increase triggered a reassessment of the annual premium. As a result, ICRMP issued an additional invoice in the amount of \$23,003 to reflect the updated coverage needs. This supplemental premium is included in the current report of claims for payment.

Non-Compliant Special Purpose Taxing Districts *(timestamp: 03:38:00)*

During a recent Idaho Association of Counties (IAC) training, it was learned that taxing districts that are not in compliance with required reporting are subject to limitations on their tax revenue. There are currently two non-compliant districts in Oneida County: Holbrook Cemetery (non-compliant this year) and Holbrook Recreation (non-compliant for more than one year).

For compliant districts, the L2 forms used to calculate property taxes for the upcoming year allow a 3% increase. Because these two districts are non-compliant, the 3% increase was removed from their L2s. Additionally, any excess sales tax or revenue sharing that would normally be distributed to these districts is frozen until the districts become compliant, which can have a significant financial impact even for smaller districts.

Notices of non-compliance will be published in the local newspaper, and County Clerk Lon Colton will contact each district directly to provide information on the steps needed to return to compliance.

County Vessel Fund Report *(timestamp: 03:44:17)*

Clerk Lon Colton reminded the Board of Commissioners that there needs to be a resolution stating how and when the County anticipates spending the Vessel Funds or the money will have to be returned. There is currently about \$26,000 in the fund. The discussion will continue at a future commissioner meeting and a decision will be made at that time.

Building Inspector Vehicle Use *(timestamp: 03:49:40)*

This topic will be discussed at the next commissioner meeting.

Oneida County Vehicle Use Policy *(timestamp: 03:49:41)*

A county employee requested permission to take a vehicle home rather than leaving it at the office. The board discussed the legal and IRS implications of county vehicle use.

Although the county's vehicle use policy was discussed last year and an effort was made to update portions of it, the updates were never finalized. The board reviewed

each point of the policy and provided current recommended updates. The updates will be incorporated into the policy and brought back to a future meeting for approval.

Executive Sessions (timestamp: 04:47:45)

Commissioners moved out of the regular meeting and into Executive Sessions under Idaho Code 74-206 (1) under subsections (a) and (f).

Commissioner Jepps motioned to take a small break and move into Executive Session per Idaho Code 74-206 (1) (a) To consider hiring a public officer, employee, staff member or individual agent, wherein the respective qualities of individuals are to be evaluated in order to fill a particular vacancy or need. This paragraph does not apply to filling a vacancy in an elective office or deliberations about staffing needs in general; **AND** per Idaho Code 74-206 (1) (f) To communicate with legal counsel for the public agency to discuss the legal ramifications of and legal options for pending litigation, or controversies not yet being litigated but imminently likely to be litigated. The mere presence of legal counsel at an executive session does not satisfy this requirement. Seconded by Commissioner Eliason. Roll call vote: Ayes from Commissioners Eliason, Lewis, and Jepps. Motion carried.

The Deputy Clerk was excused from the meeting once the board moved into the Executive Sessions. Information regarding the adjournment time was provided by the Board Chair.

***** Meeting adjourned by 2:30 pm*****



Bill Lewis, Chairman



Shanci Dorius, Deputy Clerk